

## Accessing Report Cards

Once you have logged into MyEd, you will see a screen similar to the image below:



The screenshot shows the MyEducation BC SDTest interface. At the top, there are tabs for 'Pages', 'Family', and 'Academics'. Below the tabs, there is a navigation menu with 'Home' and 'Page Directory'. The main content area features a banner with the MyEducation BC logo and the text 'One Student. One Record. All of British Columbia.' Below the banner, there is a 'Recent Activity' section with a search bar and a list of recent activity items. To the right of the 'Recent Activity' section is a 'Published Reports' section with a table of reports. The table has columns for 'Filename', 'DateUploaded', 'Creator', and 'Description'. The first row in the table is 'Student Schedules (Sheet) BY TERM 2 All 11/13/2020 9:36 AM' and the second row is 'Student Schedule (Sheet) by Term for'. A red box highlights the 'Published Reports' section and a yellow box highlights the link 'Report cards published here' in the description of the first report.

Filename	DateUploaded	Creator	Description
Student Schedules (Sheet) BY TERM 2 All	11/13/2020 9:36 AM		Student Schedule (Sheet) by Term for
			<a href="#">Report cards published here</a>

- In the middle of the screen you should see an area labelled “Published Reports” and a link to the pdf. Once that link is clicked on, a pdf version of the report card will open in a new window.

Please download and save a copy of the report card or print for your records as reports are available for approximately 1 month.

If you are having difficulties accessing the report card, please email [rita.fussi@abbyschools.ca](mailto:rita.fussi@abbyschools.ca)