



RE: Student Vacation During the Academic School Year (September – June)

Date of meeting _____

It is our understanding that you are planning a family vacation during school time. We acknowledge your right as a parent to take your child out of school for a vacation and appreciate that this time out of school with the family can be an enriching experience for your child.

However, we are very concerned about the amount of in-class instruction and assessment that your child will be missing and the effect that this time out of the classroom will have on their learning and progress.

Please complete, sign, and submit this form to your student’s classroom Teacher or RBSS Administrator:

Student’s Name:	Phone Number:
Date of Birth:	Present Proficiency%/Grade:
Expected Last Day in Attendance:	Actual Days Missed:
Expected Date of Return:	Actual Date of Return:

Abbotsford School District AP 316 (Student Absences from School) states:

3.1 Parents/guardians should carefully consider the impact that an extended absence from school may have on their child's/children's total educational progress.

- *3.1.1 When an extended student absence is contemplated, the parents/guardians are asked to contact the school principal as early as possible to discuss an extended absence prior to the departure date. Parents/guardians should be made aware of the possible impact of an extended absence on the educational progress of the student. Parents/guardians are asked to find out what **general themes** will be missed and engage their children in this learning. Curriculum direction may be requested but are provided to parents/guardians solely at the discretion of the principal in consultation with the classroom teacher(s)*

Teachers are encouraged to make every reasonable effort to provide both work and extended opportunities for students who are absent for short periods of time (1-3 days). It is not appropriate, however, to expect teachers to prepare or provide learning opportunities that will be covered during instructional time for vacationing students. There are notable educational risks for families who schedule vacation time during instructional days. Teaching curriculum and assessing student learning is done in the classroom during instructional time.

In short, we discourage parents/guardians from removing students from school for vacations. We recognize that it will occur from time to time, and in making vacation decisions, parents/guardians must be aware that the achievement of the student may be adversely affected as a result.

I will support my students learning during this absence by:

By signing below, I am indicating that I have read and understood the implications this absence may have on my student's learning.

Name of Parent/Guardian _____

Signature of Parent/Guardian _____

Name of Robert Bateman Teacher or Administrator in meeting: _____

Sincerely,

Mrs. Jennifer Koehler
Principal, Robert Bateman Secondary School