

Robert Bateman Secondary PAC

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PAC General Meeting: April 21st, 2026 MINUTES

7:00pm - 8:00 pm

ATTENDEES: Corina R. (C), Evelyn W. (VC), Tanya K. (VC), Tracey L. (T), Michelle L. (S), Rochelle C., Margaret C., Jennifer K. (Principal)

REGRET: NONE

CALL TO ORDER: Corina, chair, called the meeting to order at 7:00pm

LAND ACKNOWLEDGEMENT: Done by Corina

ESTABLISH QUORUM: Quorum is met

PRINCIPAL'S REPORT: Provided by Jennifer K.

- "Ice Cream" Treat Day for the staff went well and was well received
- Big thank you to all the parent volunteers at the Grad Lock-in event on April 17
- Scholarship meeting took place on April 21, number of applicants have increased from last year
- "Time Tabling" has started
- New "Textile" class will start in fall 2026
- Hoping to have the Junior Woodwork Program started in fall if we can find teacher

APPROVAL OF FEBRUARY 17th, 2026 GENERAL MEETING MINUTES

Corina made the motion to approve the minutes from February 17, 2026 as written. The motion is seconded by Evelyn. **The motion is passed without opposition.**

TREASURER'S REPORT

This report covers from January 20 to April 21

General Account:

Opening balance as at January 20, 2026: \$6,056.11
Deposits: NONE
Withdrawals: ● \$1,000 Abbotsford Community Foundation (ACF) Bursaries
Closing Balance as at April 21, 2026: \$5,056.11

Gaming Account:

Opening balance as at January 20,2026: \$23,705.25
Deposits: NONE
Withdrawals: ● \$1,182.86 RBSS Culture Club * ● \$1,967.49 RBSS Books/ Games * ● \$2,500 RBSS Music Department * ● \$2,500 RBSS Football * ● \$1,500 RBSS Volleyball * <i>*Outstanding</i>
Closing Balance as at April 21, 2026 (ADJUSTED): \$14,054.90 Closing Balance as at April 21, 2026 (AT BANK): \$23,705.25

OLD BUSINESS:

- Librarian Appreciation (April 4) - "Treat Box" was given to the library teacher & a cookie was handed to the library tech
- Admin Professional Appreciation (April 23) - PAC will be handing out "Treat Box" to the 4 admin staff
- Gesture of sympathy for staff - PAC provided tea and homemade cookies for staff, also sent out a sympathy card
- Grad lock-in gaming license request - planning committee initially request the gaming license for 50/50 tickets for parents, but this did not materialize in time for the event

- Drama teacher gaming fund re-allocation request - this request has been put on pause , PAC will follow up with Jennifer
- Staff Appreciation “Ice Cream” - Ice cream were from Birchwood Dairy, and it was well received by all staff
- Budget changes (staff appreciation, BCCPAC conference)
 - **MOTION:** *Corina made a motion for the PAC to increase the April appreciation event budget from \$250 to \$400. The motion was seconded by Michelle. **The motion is passed without opposition.***
 - **MOTION:** *Corina made a motion to use a maximum of \$500 from the PAC Gaming Funds for reimbursement of the BCCPAC Conference/ AGM registration fee and mileage incurred for attending this event. **The motion is passed without opposition.** *The decision was made through anonymous voting via Google Forms.**
- Follow up with ACF regarding capital account - ACF confirms once the funds are transferred into the capital account, those funds can not be moved out of the capital account. Any money left over will be re-invested by ACF.
- Gaming funds update - still lots of outstanding items, Tracey will follow up with Karen
- School Cash Online (SCO) donations update - will leave this open until April 30, currently received \$400 in donation through SCO
- Abbotsford Bingo AGM - took place on April 18, Corina attended on behalf of PAC, we have received \$902 from them
- DPAC Constitution & Bylaw changes - PAC Executives discussed this prior to the meeting and feedbacks have been given to DPAC

NEW BUSINESS:

- Gaming grant application - application process is open now and PAC will complete this soon
- Staff appreciation year end event planning -
 - Budget is \$1,500
 - Ideas - catering for luncheon, “candy bar”, “tack Bar”, or week long small events, etc.
 - Date set for June 15-19
 - PAC executives will discuss separately after this meeting
- School Principal & Vice Principal Day (May 1) - budget \$10 (x3), “Treat Box”
- Teacher Appreciation week is May 4-10
- Teacher Appreciation Day is on May 7 - budget \$10 (x56), PAC will discuss for ideas
- Educational Support Staff Appreciation Day is on June 4 - TABLED until next PAC Meeting

- RBSS Constitution and Bylaw updates - needs to be reviewed annually, PAC will review and approve in the next PAC Meeting in May
- BCCPAC Conference & AGM Resolutions for discussion - PAC has reviewed and discussed all resolutions
- Grad BBQ - help needed from PAC - Corina will follow up with Vice Principal Alexandra Klassen
- DPAC Updates - NONE

OPEN FLOOR: NONE

ADJOURNMENT: There being no further questions or discussions, the PAC meeting was adjourned at 8:23pm. Motion to adjourn by Corina, motion seconded by Michelle. **The motion is passed** and the meeting is adjourned.

NEXT MEETING: May 19, 2026