

Robert Bateman Secondary PAC

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PAC Annual General Meeting (AGM): June 18, 2026 MINUTES

7:00 pm - 8:00 pm

ATTENDEES: Corina R. (C), Tanya K. (VC), Evelyn W. (VC), Tracey L. (T), Michelle L. (S), Margaret C., Jillian A., Lucy L., Jennifer K. (Principal)

REGRETS: NONE

CALL TO ORDER: Corina, chair, called the meeting to order at 7:04 pm

LAND ACKNOWLEDGEMENT: Done by Corina

ESTABLISH QUORUM: Quorum is met

PRINCIPAL'S REPORT: Provided by Jennifer Koehler

- Creating binders for essential competency for this year to standardize the expectations for all students, so students understand what they need to do to excel in classes. Next year's focus will be students that excel or do well in class
- New classes next year: "Textile", "Sports Medicine", "Super Fit for Gr. 11 & 12"
- Fully staffed for next year
 - New teacher for Woodworking (full-time), and will be able to do Junior classes and some Senior classes

APPROVAL OF MAY 19TH GENERAL MEETING MINUTES

Michelle made the motion to approve the minutes from May 19, 2026 as written. The motion is seconded by Evelyn. **The motion is passed without opposition.**

TREASURER'S REPORT

Gaming Grant application was completed and submitted on June 2, 2026. Confirmation #BB3EF360

General Account:

Opening balance as at May 19, 2026: \$5,312.87
Deposits: - \$224.05 RBSS Admin Contribution for Dec. Event - \$540 Parent Contribution
Withdrawals: - \$249.97 All Staff Appreciation - Birchwood Dairy (Tanya K) * - \$1.95 Bank Fee (usually reversed) ** - \$235.60 Support Staff Appreciation (Corina R) * <i>*outstanding</i> <i>** will talk to bank</i>
Closing Balance as at June 14, 2026 (adjusted): \$5,589.40

Gaming Account:

Opening balance as at May 19, 2026: \$13,705.90
Deposits: NONE
Withdrawals: - \$151 BCCPAC Conference/ AGM (Corina R) * - \$817.14 Culture Club RBSS * - \$5,100 Grad Contribution RBSS * - \$1,693.98 Drama Mic Stand (School District) - \$1,500 Leadership RBSS * - \$200 Mental Health Club RBSS * - \$232.51 Books & Games RBSS * <i>*outstanding</i>
Closing Balance as at June 14, 2026: \$4,011.27

OLD BUSINESS:

1. Year End Staff Appreciation - week long themed celebration from June 15-19 (Popcorn Bar, Breakfast, Walking Taco Lunch, Grab & Go Snacks, Coffee & Cookies), it was well received and appreciated by all the staff
2. Gaming Funds Update - almost all items have been paid out from the Gaming Account.

3. Abbotsford Community Foundation (ACF) Accounts - Corina have confirmed with ACF that \$241.72 will stay in the Spendable Account

NEW BUSINESS:

1. Gaming Grant Application - completed and submitted on June 2, 2026, confirmation #BB3EF360
2. Approve Constitution Edits -
 - **MOTION**: Evelyn made a motion to approve the revised RBSS PAC Constitution. The motion was seconded by Corina. **The motion is passed without opposition.**
3. Approve 2025/2026 Budget -
 - **MOTION**: Corina made a motion to approve the 2025/2026 Gaming Account Budget (\$3,011.27). The motion was seconded by Tracey. **The motion is passed without opposition.**
 - General Account Budget - the new PAC Executives will get together later in August to discuss and approve.
4. Election of Executives (July 1, 2026 - June 30, 2027)
 - Chair - Corina R.
 - Vice Chair - Evelyn W.
 - Treasurer - Tracey L.
 - Secretary - Michelle L.
 - DPAC Rep. - *vacant*
 - Social Media Coordinator - *vacant*
5. Welcome back Staff Appreciation 2026
 - Ideas: Coffee/ Tea and Baked Treats from Cobs Bread & Sprouted Oven
 - Planning for approx. 90 staff
 - Proposed budget is \$200
 - Tentatively planned for first week of school

OPEN FLOOR: NONE

ADJOURNMENT: There being no further questions or discussions, the PAC AGM was adjourned at 8:36pm. Motion to adjourn by Corina, motion is seconded by Michelle. **The motion is passed** and the meeting is adjourned.

NEXT MEETING: TBD - September 2026